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**The State of Texas
The County of San Patricio
The City of Mathis**

**Regular Meeting
September 27, 2021**

In accordance with the Texas Open Meetings Act, Chapter 551.041 of the Texas Government Code, the City Council of the City of Mathis held a **Regular Meeting at 7:00 P.M. on Monday, September 27, 2021**, at City Hall Annex, 401 E. San Patricio Avenue. **Public Notice** was hereby given that the City Council may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the city attorney, real estate acquisition, or other purposes authorized under the "Open Meetings Act". In the event the City Council elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the Open Meetings Act authorizing the session will be publicly announced by the presiding officer.

Councilman David Garcia led the invocation followed by the Pledge of Allegiance.

1. Roll call to determine presence of a quorum.

Mayor Ciri Villarreal, Mayor Pro Tem Richard Salinas, Councilwoman Mary Martinez Olivarez, and Councilman David Garcia.

Absent: Councilwoman Sandra Quinones and Councilman Israel Gonzales

City Staff Present: City Manager Michael Barrera, City Secretary Mary Gonzales, Admin. Asst. Monique Alvarado, Finance Director Caron Vela, Fire Chief Adrian Ramirez, Public Works director Gary Paredez, and EMS Director Paul Pulley. Other City Staff were not required to attend.

Guests: Ron Jorgensen, Lilly Wilkinson, James Mobley, Victor Cano, Melissa Velasco, Rudy Garcia, Calvin Cosly, Clay Elliot, and Janie Velasco

2. Call to order.

With a quorum of the Council Members present, the Regular Meeting was called to order by Mayor Ciri Villarreal at 7:01 p.m.

The City Council of the City of Mathis will discuss and act on the following:

3. Consider approval of minutes for September 13, 2021, Regular Meeting.

MOTION: Councilman David Garcia motioned to approve the minutes for September 13, 2021, Regular Meeting. The motion was seconded by Councilwoman Mary Martinez Olivarez and the motion carried 3-0.

4. Motion approving to move the first regular meeting in October to Tuesday, October 12, 2021, due to the Columbus Day holiday.

MOTION: Mayor Pro Tem Richard Salinas motioned to approve moving the first regular meeting in October to Tuesday, October 12, 2021, due to the Columbus Day holiday. The motion was seconded by Councilwoman Mary Martinez Olivarez and the motion carried 3-0.

5. Citizens to be heard.

Melissa Velasco informed that she had now made two requests for a call back regarding possible speed bumps on Texas Street and has not received any follow up. Mrs. Velasco stated that she is worried that the speeding on Texas Street will result in an accident. Mrs. Velasco requested for something to be done regarding the speed bumps.

6. Presentation by Victor Cano, regarding Coastal Plain Local Emergency Planning Committee Program.

Victor Cano presented to the council regarding the Coastal Plain Local Emergency Planning Committee program (CPLEPC). This program is leading the tri-county area of Aransas, Refugio and San Patricio in planning for emergencies and providing the community with information about hazardous materials.

7. Presentation by Ron Jorgensen regarding the proposed San Patricio County Hospital District.

Ron Jorgensen and James Mobley presented to the council regarding the proposed San Patricio County Hospital District. Mayor Villarreal expressed that he is concerned about the location of the hospital. Mr. Jorgensen explained that five people will be appointed by the County Commissioner's Court and those appointed will determine the location of the hospital. Councilman Garcia shared that he would like to know the location of the hospital before endorsing it and added that typically resources are placed on the East side of the county and if the hospital were to be placed there then it wouldn't benefit the West side of the county, including Mathis. Dr. Mobley shared that Portland already has two 24 hour ERs and a hospital nearby so those factors should be taken into account. Commissioner Lilly Wilkinson stated that she will only support the Hospital District if it is centralized.

8. Discussion and motion approving Resolution No. R-21-09-34 authorizing funds to support the award of the Community Development Block Grant – Disaster Recovery Program (CDBG-DR) Contract Number 20-065-025-C086.

Mr. Barrera informed that City Council awarded the generator construction contract to Dausin Electric and agreed to use the Bond 2020 fund to support the award. A formal funding resolution was not presented at that time so the GLO Project Manager has requested a Resolution to be approved to formally memorialize the action.

MOTION: Mayor Pro Tem Richard Salinas motioned to approve Resolution No. R-21-09-34 authorizing funds to support the award of the Community Development Block Grant – Disaster Recovery Program (CDBG-DR) Contract Number 20-065-025-C086. The motion was seconded by Councilwoman Mary Martinez Olivarez and the motion carried 3-0.

9. Discuss and consider motion approving the 2021-2022 Mathis Economic Development Corporation Operating Budget by Resolution No. R-21-09-36.

Mr. Barrera informed that the attached resolution will approve the annual budget for the MEDC as a Type B Corporation of the City. The MEDC budget must be approved by City Council and has already been approved by the MEDC board.

MOTION: Councilman David Garcia motioned to approve the 2021-2022 Mathis Economic Development Corporation Operating Budget by Resolution No. R-21-09-36. The motion was seconded by Councilwoman Mary Martinez Olivarez and the motion carried 3-0.

10. Motion approving Resolution No. R-21-09-35 ratifying the 2021-2022 Municipal Budget; finding that the proposed tax rate exceeds the effective tax rate and will generate more property tax revenue than the Fiscal Year 2021-2022 Budget.

Mr. Barrera informed that this resolution will ratify the fiscal year 2021-2022 budget. This is a procedural measure required due to addition funding received by the city because of the increased value which raises \$226,027 more revenue than the current year's budget.

MOTION: Mayor Pro Tem Richard Salinas motioned to approve Resolution No. R-21-09-35 ratifying the 2021-2022 Municipal Budget; finding that the proposed tax rate exceeds the effective tax rate and will generate more property tax revenue than the Fiscal Year 2021-2022 Budget. The motion was seconded by Councilman David Garcia and the motion carried 3-0.

11. Discussion and direction on proposed changes to Chapter 107 Manufactured Homes & Trailers.

Mr. Barrera informed that at the direction of council he has researched the statues regarding manufactured homes and discussed it with legal counsel to draft some proposed language that the council may want to consider adding to the ordinance. Councilman Garcia stated that the public hearing for this item needs to be promoted to allow for all residents to come in and get an understanding of the changes. Council directed Mr. Barrera to work on both clauses and add some clarification.

12. Discussion and direction regarding a Keys to the City program.

Mrs. Gonzales shared the origins of the Keys to the City program and stated that Councilman Gonzales believes that the city should implement this awards program. Mrs. Gonzales informed council that the Keys to the City is a symbolic gesture of appreciation and recognition to a recipient that is consistent with the City's vision, mission and goals. Mayor Pro Tem Salinas recommended awarding the Keys to the City recipient at the Mathis Freedom Fest so they can be properly recognized. Councilman Garcia suggested possibly appointing a committee to decide the awarding of the Keys to the City and opening the nominations in May so that it can be presented during Freedom Fest. Guidelines for the program was suggested for further discussion.

13. Discussion of response to Mayor Pro-Tem issues regarding Police and Public Works, Raw Water Pumps Summary.

Mr. Barrera informed that several items were brought forward my Mayor Pro Tem Salinas regarding the work of the Public Works Department and the Police Department. Lieutenant Brandon Villegas reported on council concerns regarding responses to calls and patrolling. Public Works Director Gary Paredes reported on council concerns regarding the water plant, water line projects, potholes, and mowing.

14. City Manager's Report and all matters pertaining thereto:

Gary Paredes, P.W. Director

• *Public Works department performance report*

Mr. Paredes reported for the July 2021 Monthly activity report. Mr. Paredes reported that there were 1 water leaks; 0 water taps and 3 sewer taps during the month. Mr. Paredes reported that the total water production was 13,923,000 gallons and the percent of capacity was 49%, the total water production is lower compared to the same month of the previous year. The total water treated was 14.519 MG and the percent of capacity was 49%. There were 66 disconnects, 42 reconnects, and 10 closed accounts. The total trihalomethanes for the official sample set and the process control is pending for POE, but the official sample set for Lamar had 108 and Ohio was 99.3. The street department has had 520 pot-holes patched with coldmix; 2 intersections patched with the Dura Patcher and did 5 blocks of curb cleaning. There were 25 permits issued and the permit amount collected was \$7,937.32.

Paul Pulley, EMS & Parks Director

• *Emergency Medical Service performance report*

Mr. Pulley reported that Mathis EMT Monica Garza was presented the EMT of the year award by the Corpus Christi Area Chapter of the Knights of Columbus. Mr. Pulley reported that for the month of August dispatch had 142 calls; 60 transports; 33 San Patricio County calls; 2 Live Oak

County calls and 18 mutual aid calls. There were 107 calls from Mathis; and the average response time was 6 minutes and 18 seconds. For August the revenue total received was \$25,388.71; the fees were \$2,509.70; and net to the city was \$22,879.01. Mr. Pulley reported that EMS renewed their Texas Department of State Health Service provider license that is good through September 30, 2023. Mr. Pulley reported that they have hired a full time employee, FTO Ryan Taylor provided continuing education credits to each full time employee and Mrs. Coronado attended a grant writing seminar.

- Parks department performance report
Mr. Paredez reported that EMS and Parks assisted with the food drive held by Coastal Bend Food Bank that was held on August 12th.

Caron Vela, Finance Director

- Special Revenue Funds Variance Report
Mrs. Vela reported on Revenues for the eleven month report as of August 31, 2021. The Debt Service fund had a total revenue of \$455,283 with total expenses of \$393,544; leaving the revenues over expenses at \$61,738. The Utility Fund Bond Debt service fund had a total revenue of \$50,052 with total expenses of \$80,171; leaving the revenues under expenses at \$30,119. The Street improvement fund had a total revenue of \$66,949 with total expenses of \$123,488; leaving the revenues under expenses at \$56,539. The Hotel/Motel fund had a total revenue of \$68,907 with total expenses of \$86,443; leaving the revenues under expenses at \$17,535. The Festivals and Events fund had a total revenue of \$101,359 with total expenses of \$100,363; leaving the revenues over expenses at \$997.

Mary A. Gonzales, City Secretary

- City Council Agenda Quarterly Calendar
Projected agenda items for the upcoming meetings were reported.

15. City Council requests for future Agenda Items.

Councilman David Garcia requested a communications report on the date for the Annual Employee Appreciation Luncheon and information about if it aligns with the National Employee Appreciation Day which is in March.

Councilwoman Mary Martinez Olivarez requested information on using the PILOT payment received towards cleaning the downtown area, she also requested action on the lights at HWY 359, and requested information on fixing potholes at the parking lot at O'Reilly.

16. Adjourn

With no further items to discuss, Mayor Ciri Villarreal requested a motion to adjourn the Council meeting at 10:01 p.m.

MOTION: Mayor Pro Tem Richard Salinas motioned to adjourn the meeting. The motion was seconded by Councilman David Garcia and the motion carried 3-0.


PASSED AND APPROVED ON THIS THE 12th DAY OF October, 2021

UPON THE MOTION OF Councilwoman Sandra Quinones

SECONDED BY Councilwoman Mary Olivarez AND ADOPTED

BY A VOTE OF 3 TO 0.

ATTEST:


Ciri Villarreal, Mayor


Mary Acosta Gonzales, City Secretary