



## VENDOR INFORMATION & APPLICATION

Join us for Mathis Freedom Fest in Historic Downtown Mathis on Friday, June 29<sup>th</sup> and Saturday, June 30<sup>th</sup>, 2018. From the broad appeal of Big-Name Entertainment to Family-Friendly Activities—the Festival is sure to be a crowd-pleaser, generating high visibility for all participants. The vision is to showcase a variety of activities that bring South Texas and the community together for an Annual Summertime Celebration; along with a Fireworks Extravaganza closing the weekend event.

### FEES

- \$50.00 - Arts & Craft Vendor
- \$100.00 – Food Vendors
- \$35.00 - San Patricio County Health Inspection Fee (food vendors)
- \$20.00/per 110 & 220 volt outlet Electricity Access
- \$35.00 – Any Returned Checks for insufficient funds or any reason plus any other applicable fees

### VENDOR CATEGORIES (descriptions on the following required on application)

- Food – Entrée meals, snacks and dessert items (Recommended: propane powered cooking/heating devices)
- Drinks – Lemonade, Gatorade, Aguas, Smoothies, Snow-Cones. **(NO Water, Soft Drinks or ALCOHOL)**
- Artisan/Craft/Resale
- Non-Profit Organizations (Must provide Proof of Non-Profit Status with Application)
- Games & Activities

### REQUIRED HOURS OF OPERATION

- Purchase of booth space is for two days: Friday, June 29<sup>th</sup> from 3p.m. – 12 midnight; and Saturday, June 30<sup>th</sup> from 3 p.m. – 11 p.m.
- ALL Vendors must stay open until the end of the event. **VENDORS MAY NOT CLOSE EARLY.**

### LOAD-IN / OUT

- **Load-In: Friday, June 29<sup>th</sup>, at 10 a.m.** Vendors will be coordinated according to registered category. All vehicles **MUST** be out of the barricaded area by 2:00 p.m. and will Not be permitted back in.
- Vendors with More Extensive operations may be asked to setup earlier.
- **Load-Out: Saturday, June 30<sup>th</sup>, AFTER the conclusion of the event and must be out by 3:00 a.m.**
- **SECURITY** will be assisting with crowd control and vendor's vehicles accessing the venue during break-down and load-out, exiting the venue.
- The Vendor Coordinator may contact you pending Approval of Application for any additional information.

### RESTRICTIONS

- No Sales of alcoholic beverages, water or soft drinks
- No flashing lights, music, bullhorns, hawking to the crowd or profanity of any kind.
- No dumping of waste or liquids on the ground.
- No Sale of tobacco products, weapons or drug paraphernalia.
- **No personal utility gators or golf carts and No Pets Allowed**
- No Signs, Banners or Display of any kind relating to alcoholic beverages, religion or politics. **(The Festival is for entertainment purposes only, Not a religious or political event)**



### **ADDITIONAL REQUIREMENTS**

- Vendors must remove and dump all grease and gray water to an approved container on site.
- Vendors are encouraged to use post-consumer waste products/recyclable materials.
- Vendors are responsible to ensure their space is clean and orderly before leaving.
- Vendors must sign a waiver of liability.
- Vendors must sell out of their space only and may not sublet their space or share their space.
- You are to be Respectful of other vendors waiting to park and setup.
- DO NOT SETUP until the Vendor Coordinator SPOTS YOU.
- To Ensure Public Safety, setup can become a problem without your cooperation, so please unload as quickly as possible and Move Your Vehicle Out of Event Area Immediately.
- Violation of “No Parking within barricaded areas” will result in the vehicle being Towed by Law at owner’s expense.
- Any booths needing to restock items will need to walk items to their booth. Cars will not be allowed in the vendor area after designated set-up time.
- Vendors must provide their own Canopy and ALL other gear; lighting, tables/chairs, electrical cords and tape to secure the cords, etc.
- No early break-down is allowed.
- This is a family oriented event. Please make sure all persons helping at your booth are acting in a family friendly manner.

### **GENERAL INFORMATION**

- **Overnight Camping on Downtown Streets is Not Allowed.**
- **Overnight SECURITY will be provided; however, the City of Mathis assumes no responsibility for lost, stolen or damaged items.**
- Trash containers are provided for your use.
- Port-o-Lets will be provided throughout the event area.
- Rain or Shine, the event will not be rescheduled or cancelled.

**Please submit the signed document required along with your application and payment to:**

**City Hall**

**411 E. San Patricio Ave.**

**Mathis, TX 78368**

**Busi. Phone (361) 547-3343 or Fax 361-547-3838**

**Payments are accepted by Cash, Credit Card (in person) or**

**Checks made out to: City of Mathis-Events & Festivals**

**Office Hours: Monday – Friday 8:00 a.m. to 4:30 p.m.**

**Attention: Mary A. Gonzales, Vendor Coordinator**

**[magonzales@cityofmathis.com](mailto:magonzales@cityofmathis.com)**

**Applications are also available on-line: [www.cityofmathis.com](http://www.cityofmathis.com)**



**RULES for 2018 City of Mathis Freedom Fest**

VIOLATION OF ANY OF THE RULES, ANY PUBLIC CONFRONTATION WITH ANOTHER VENDOR OR REPRESENTATIVE OF THE EVENTS PROFESSIONAL SERVICES, EVENTS & FESTIVALS COMMITTEE OR CITY OF MATHIS STAFF, WILL RESULT IN THE TERMINATION OF YOUR APPLICATION AND AN IMMEDIATE REQUEST TO LEAVE THE PREMISES.

**RELEASE / INDEMNIFICATION**

By signing this application, you agree that the City of Mathis Freedom Fest is not responsible for the safety, health, or welfare of your owners, employees, family members, or other participants, nor is the City of Mathis Freedom Fest responsible for the safety of your vehicles, booths, equipment, supplies, or property. In addition, by signing this application, you agree to indemnify, defend and hold harmless the City of Mathis Freedom Fest from any and all claims, damages, or assertions of liability by any person or persons whatsoever, directly or indirectly, of whatever kind or nature, whether valid or not, arising out of or in any way related to your negligence or any of your activities at the City of Mathis Freedom Fest.

Vendors Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Vendors Printed Name: \_\_\_\_\_